



**PAULDING COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES  
March 22, 2022**

**Watson Government Complex  
Second Floor – Board of Commissioners Meeting Room**

---

**CALL TO ORDER:** David L. Carmichael, Chairman

**INVOCATION  
& PLEDGE:** Chaplain Joey Meeks, Paulding County Sheriff's Office

**PRESENT:** David L. Carmichael, Chairman; Keith Dunn, Post I; Sandy Kaecher, Post II; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Administrator; Rebecca Merideth, County Clerk

---

**MINUTES:**

1. *The March 8, 2022 Work Session Meeting Minutes and the March 8, 2022 Board Meeting Minutes were available for review.*

**ANNOUNCEMENTS:**

Team Paulding: Trash Task Force, online litter reporting form, aired for the Commissioners and audience.

**INVITED GUESTS:** None

**BID AWARDS:**

2. *Authorize the purchase of Single Axle Dump Truck for the Transportation Department to Peach State Truck Center in the amount of \$115,117.00:*  
Discussed action to authorize the purchase of Single Axle Dump Truck for the Transportation Department to Peach State Truck Center in the amount of \$115,117.00. Tabitha Pollard, Finance Director, stated the Department of Transportation requested to replace a 1997 Dump Truck with 252,000 miles. This was a budgeted item from the FY2022 budget. (Tim Atchison, Fleet Director requested pricing from the State Contract and recommends award to Peach State Truck Center.)
3. *Award of the 2022 Asphalt Project Contract I to the low bidder, CW Matthews Contracting Company, in the amount of \$4,278,040.63. Located in Posts 1, 2, and 3:*  
Discussed action to award the 2022 Asphalt Project Contract I to the low bidder, CW Matthews Contracting Company, in the amount of \$4,278,040.63. Located in Posts 1, 2, and 3. George Jones, Transportation Director, stated Finance advertised the DOT 2022 Asphalt Project Contract I consisting of milling, patching, leveling, and plant mix resurfacing on 11 County roads. Four bidders submitted proposals with CW Matthews being the lowest responsive bidder. The work will be funded with LMIG, SPLOST, and General Funds. The project has a completion date of October 31, 2022.

**Chairman Carmichael** asked how roads are chosen for the project.

**Mr. Jones** stated the roads are rated worst first.

4. *Award of the 2022 Asphalt Project Contract II to the low bidder, Baldwin Paving Company Inc., in the amount of \$3,459,910.69. Located in Post 1, 2, 3, and 4:*  
Discussed action to award the 2022 Asphalt Project Contract II to the low bidder, Baldwin Paving Company Inc., in the amount of \$3,459,910.69. Located in Post 1, 2, 3, and 4. George Jones, Transportation Director, stated Finance advertised the DOT 2022 Asphalt Project Contract II consisting of milling, patching, leveling, and plant mix resurfacing on nine County roads. Four bidders submitted proposals with Baldwin Paving Company, Inc. being the lowest responsive bidder. The work will be funded with SPLOST and General Funds. The project has a completion date of October 31, 2022.

**REPORTS FROM COMMITTEES & DEPARTMENTS:**

**Laurie Ashmore, Water System Director,** gave a Power Point presentation on the Water

Department’s New Notification System. She stated the new system will decrease the amount of time and dollars spent on notifying customers of issues like monthly past due notices and planned / emergency interruption of services.

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** None

**CONSENT AGENDA:** Chairman Carmichael read the following consent agenda items:

- 5. *Adopt State Court job classification for Court Coordinator for the Clerk of Courts office.*
- 6. *Adopt State Court job classification for Deputy Clerk for the Clerk of Courts office.*
- 7. *Adopt Fire Department job classification for EMS Educator.*
- 8. *Adopt Fire Department job classification for Senior Administrative Assistant.*
- 9. *Approve disposal of Fire Engine by donation to City of Aragon Volunteer Fire Department.*

<i>Surplus Items</i>			
<i>Department</i>	<i>Item Name</i>	<i>Make/Model</i>	<i>Serial Number</i>
<i>Fire</i>	<i>Unit 499 Truck</i>	<i>1995 International 4900</i>	<i>IHTSDADR6SH684829</i>

- 10. *Declare the following SCBA equipment surplus, and approve for donation to the City of Aragon.*  
*(24) Survive Air Panther Pack*  
*(24) Masks*  
*(48) Bottles*

**OLD BUSINESS:**

- 11. *2022-02-Z: Application by JENNY STANFIELD, requesting to rezone 7.66 acres of R-2 (Suburban Residential) District to A-1 (Agricultural) District to facilitate a small market garden. Property is located in Land Lot 1115; District 3; Section 3; north side of Due West Road, west of Ivey Lane and west of Hiram-Acworth Highway (SR 92). (352 Beacham Path). POST 1. RECOMMENDATION: DENIAL (3-2-1). (Tabled from February 22, 2022 Board of Commissioners Meeting):*

Discussed 2022-02-Z: Application by JENNY STANFIELD, requesting to rezone 7.66 acres of R-2 (Suburban Residential) District to A-1 (Agricultural) District to facilitate a small market garden. Property is located in Land Lot 1115; District 3; Section 3; north side of Due West Road, west of Ivey Lane and west of Hiram-Acworth Highway (SR 92). (352 Beacham Path). POST 1. RECOMMENDATION: DENIAL (3-2-1). (Tabled from February 22, 2022 Board of Commissioners Meeting). Chairman Carmichael stated this application has been withdrawn by Ms. Stanfield and no action will be taken on this item. Therefore, it will not appear on tonight’s Board Meeting agenda.

- 12. *Award the low bid provided by Bartow Paving in the amount of \$80,200.87 for paving of the Regions Building Parking lot in Post 4. (Tabled from the March 8, 2022 Board of Commissioners Meeting):*

Discussed action to award the low bid provided by Bartow Paving in the amount of \$80,200.87 for paving of the Regions Building Parking lot in Post 4. (Tabled from the March 8, 2022 Board of Commissioners Meeting) Scott Green, Operations Director, recommended all bids to be rejected at this time. He stated that he would be looking at other options to help bring down cost.

**NEW BUSINESS:**

- 13. *Contract with Pond and Company for a feasibility concept and master plan on property associated with Parks, Recreation and Cultural Affairs adjacent to the Richland Creek Reservoir in the amount of \$39,200.00. This will be funded by SPLOST in Post 4:*

Discussed action to authorize the Chairman to enter into a Contract with Pond and Company for a feasibility concept and master plan on property associated with Parks, Recreation and Cultural Affairs adjacent to the Richland Creek Reservoir in the amount of \$39,200.00. This will be funded by SPLOST in Post 4. Michael Justus, Parks and Recreation Director, stated this feasibility concept will identify the most feasible options available for the property the County acquired adjacent to the Reservoir.

**Chairman Carmichael** asked if there were any other bids.

**Mr. Justus** stated there were no other bids. Under professional services, there is not a requirement for additional bids. He further stated once we get into design, engineering, contract and development, there will be multiple bids.

**14. *Investment Policy to allow investments in municipal bonds, as well as utilizing an Investment Advisor in making County investments:***

Discussed action to amend the Investment Policy to allow investments in municipal bonds as well as utilizing an Investment Advisor in making County investments. Tabitha Pollard, Finance Director, stated over the past year and a half, interest rates have gone down and earning are minimal. This change will allow the County to invest in some municipal bonds and to bid some other investments to become more competitive.

**15. *Agreement with Raymond James to provide Investment Services:***

Discussed action to enter into an Agreement with Raymond James to provide Investment Services. Tabitha Pollard, Finance Director, stated Raymond James will bid the investments for the County. They will evaluate and monitor current investments, monitor the market, and report to the County on a quarterly basis.

**16. *Repair of two (2) Bracket Green Band Screens at the Pumpkinvine WRF by Waste Water Industrial Solutions (WWIS) in the amount of \$91,550.00 located in Post 4:***

Discussed action to approve the repair of two (2) Bracket Green Band Screens at the Pumpkinvine WRF by Waste Water Industrial Solutions (WWIS) in the amount of \$91,550.00 located in Post 4. Laurie Ashmore, Water and Sewer Director, gave a brief presentation regarding repairs needed at Pumpkinvine WRF. She requested approval of the repair by Waste Water Industrial Solutions (WWIS) in the amount of \$91,550.00.

**Chairman Carmichael** asked about the other facilities.

**Ms. Ashmore** stated Coppermine WRF had repair work a couple of years ago and is functioning great.

**Chairman Carmichael** asked if the repair work is contracted.

**Ms. Ashmore** stated Waste Water Industrial Services performs the repair work and does a great job.

**17. *Contract with Edison Engineering for design and engineering services for new Pickleball Courts at Burnt Hickory Park in the amount of \$22,250.00. This is a SPLOST funded project located in Post 4.***

Discussed action to authorize the Chairman to enter into a Contract with Edison Engineering for design and engineering services for new Pickleball Courts at Burnt Hickory Park in the amount of \$22,250.00. This is a SPLOST funded project located in Post 4. Michael Justus, Parks and Recreation Director stated two quotes were received with Edison Engineering being the lowest. He further stated after the design phase, he will advertise to solicit bids for the Construction Contract.

**Chairman Carmichael** commented that other Counties have added on to their facilities in order to accommodate tournaments.

**Mr. Justus** agreed with the Chairman and stated there would be possibilities for small tournaments. He further stated there is room for growth in the future for larger tournaments.

**Commissioner Stover** thanked Mr. Justus for bringing this item forward.

**CONCLUSION OF REGULAR BUSINESS**

**PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:** None

**Chairman Carmichael** asked the Commissioners if they had any announcements or comments.

**Commissioner Stover** wished the Chairman a Happy Birthday.

**Commissioner Dunn** announced the US Hwy 278 Planning Study Public Meeting tonight from 5:00pm to 7:00pm in the lobby of the Watson Government Complex.

**Commissioner Kaecher** thanked the Sheriff's Office for all of their hard work.

**Chairman Carmichael** stated the Post III Commissioner's Seat for the current term ending December 31, 2022 will be filled at the Primary Election. On the same day, there will also be a vote to decide who fills the seat for the next four-year term. Deidre Holden, Elections Director, will be invited to the next meeting to explain the Election process.

**ADJOURNMENT/EXECUTIVE SESSION:** Chairman Carmichael stated there will be a new procedure starting today regarding adjournment. Unless otherwise provided, the adjournment of executive session will serve to adjourn the work session as well, and such would be the case for today's meeting.

Sandy Kaecher made a motion to go into Executive Session for the purpose of Real Estate, seconded by Keith Dunn. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post IV Brian Stover.